

Workpackage 1

Project Coordination deals with the project management and coordination of the many interlinked activities delivered by the 9 partners. We publish 6 monthly interim reports and annual progress reports (periodic reports).

Number	Name	Author	Dissemination level
D1.1	Project Handbook	Birmingham City Council	Public
D1.2	6-monthly Progress Reports	Birmingham City Council	Public

Workpackage 2

Stakeholder Engagement and User Involvement (WP2) organises feedback from focus groups and professional stakeholders to ensure the new DISCOVER service is user friendly and accepted in the wider market. It also raises awareness of the project through wider engagement.

The objectives during period 1 were to establish digital skills levels and information needs of carers to feed into the requirement specification generated by WP3 and the market assessment generated by WP5; to set down the guidelines for participant engagement in an ethical way and to initiate wider stakeholder engagement.

D2.1	User Engagement Methodology	The Open University	Public
D2.2	PIA model and Ethics Checklist	Coventry University Enterprises Ltd	Public
D2.3	Local stakeholder matrix for each testbed (each participating country)	Dundalk Institute of Technology	For partners only
D2.4	Advisory Board Terms of Reference and structure	Birmingham City Council	Public

Workpackage 3

Service Adaptation & Customisation delivers the actual learning platform and creates the learning materials.

The objectives for period 1 were to plan and undertake the integration of several local IT components to create the overall DISCOVER Learning Zone based on the Moodle e-learning environment; to create the requirement specification based on user needs and to agree, design and create the pathway for learners and provide the first learning activities.

Number	Name	Author	Dissemination level
D3.1	First content specification based on user requirements report	Birmingham City University]	Public
D3.2	Technical specification for DISCOVER platform	Fundacion Privada CETEMMSA	For partners only
D3.3	Technical specification of local systems (for integration)	Fundacion Privada CETEMMSA	For partners only

Workpackage 4

WP4: Service Pilots (WP4) is responsible for planning, preparing, implementing and evaluating a 12 months operational phase of the DISCOVER service in 4 pilot sites. Pilot sites are in Greece, Spain, the Netherlands and the UK.

The objectives of period 1 were to plan the implementation of the pilots; develop the evaluation methodology and support the integration of local components in WP3.

Number	Name	Author	Dissemination level
D4.3	Methodology for evaluation of DISCOVER platform and users	Aristotelio Panepistimio Thessalonikis	Public

Workpackage 5

WP5: Mainstreaming & Exploitation (WP5) assesses the current market situation in the partner countries and Europe with the aim to develop economically sustainable business models for the DISCOVER service. This includes IPR arrangements.

The objectives for period 1 were to conduct a market assessment and initiate discussion with all partners about the DISCOVER service and its selling points. The nature of this work package means that all its deliverables are commercially confidential and will therefore not be published on this website.

Number	Name	Author	Dissemination level
D5.1	Market Assessment Report	Coventry University Enterprises Ltd	For partners only

Workpackage 6

WP6: Communication & Dissemination (WP6) is the workstream for delivering an extensive range of activities that will raise awareness of stakeholders and promote the project. This includes building and maintaining the project website, use of social media channels, producing publicity materials and organising conferences, events, presentations and publications.

The objectives for period 1 were to develop the project brand, launch the project, create the project website, set up social media channels and create the communications plan.

Number	Name	Author	Dissemination level
D6.1.1	Prepare & publish a brief project presentation	Dundalk Institute of Technology	Public
D6.1.2	Communications and dissemination plan - includes PR plan and branding	Dundalk Institute of Technology	Public
D6.2	Stakeholder Database and template to maintain register of activities collected from WP6	Dundalk Institute of Technology	For partners only
D6.3	Project Website	Dundalk Institute of Technology	Public

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